



Embassy of Japan
in Bangladesh



In collaboration with
Embassy of Japan in Bangladesh
&
The Japan Foundation, New Delhi

Japanese Language Teachers' Training Course: Basic (38 hours)

Application Instructions

1. Program Outline:

(1) Duration : **06th April 2026 –07th May 2026**

This course will be conducted in **hybrid mode**.

The detailed class schedule is given below:

ONLINE:

Platform: Zoom

Dates: 6th, 7th, 9th, 12th, 13th, 15th and 16th April.

Time: 18:30 – 21:30 (BST)

* 19th, 22nd and 26th April will be the consulting and preparation days for lesson plans and mock classes for those who are necessary.

OFFLINE: (mock classes)

Venue: Embassy of Japan in Bangladesh

Dates: 5th, 6th and 7th May

Time: 10:00 - 17:00 (BST) (13:00 - 14:00 break)

* Starting and ending time of the offline session may be changed accordingly.

* On 7th May the certificate awarding ceremony will be held after the session.

(2) Method:

Preparation of internet connection and other equipment like laptop, headset, and Wi-Fi connectivity (preferably regular and mobile) should be made by the applicants. In case, the connectivity issue is found a hurdle, the application will not be considered.

(3) Description of the Program:

This course aims at training teachers to enable them to acquire the ability to prepare lesson plan and teach Japanese language (beginner level). It may be noted that the course offers training in fundamental teaching methods of Japanese language and is not aimed at increasing proficiency in the language. **This course will be taught in Japanese.**

(4) Number of Trainees : 20

(5) Certification:

Certificates will be issued jointly by Embassy of Japan in Bangladesh and The Japan Foundation, New Delhi after successful completion of the course (attendance of online sessions 80% above, submission of all the assignments, 2 mock classes).

2. **Course fee:** Free

3. **Eligibility:**

- (1) Individuals who are currently teaching at Japanese Language Institution in Bangladesh when applying.
- (2) Individuals who have JLPT N4 level or above. Desirable level, however, is N3.
(JLPT: Japanese Language Proficiency Test).

4. **Selection Policy:**

Screening will be made on whether the application form has been filled correctly and if the eligibility criteria is met. Online interview will be conducted to check above criteria.

* In case of lack of communication and/or response from the applicants' side during the process of selection, the applicant will be considered 'not selected'.

5. **Application Procedures:**

(1) Application Documents:

- A. Application Form: All columns in the application must be duly filled. Incomplete applications will not be considered.
- B. Copy of the JLPT: to be uploaded
- C. Essay on “**What kind of teacher do you want to be?**” (300 letters in Japanese, hand-written): to be uploaded

(2) Application Deadline and Submission Method:

Please apply from link below. Deadline is **24th March 2026 (by 17:00 BST)**
<https://forms.gle/zCARobhKdbtqTTVq8>

- A. It is required to participate in this program from a computer with a stable access to internet.
- B. In case, you wish to make changes or add information in your application after the submission, please contact us, but not later than **24th March**.
- C. Online Screening interview: **28th March (Saturday) and 29th March (Sunday)**

6. **Notification of Results:**

- (1) Screening Result will be announced on **30th March 2026**
- (2) Please note that any query regarding the reasons for rejection will not be entertained.

7. **Query:**

Queries regarding the application procedure, may be sent at **Vaishnavi_Kulkarni@jpf.go.jp**

Supported by IML, University of Dhaka, Japanese Language Teachers' Association of Bangladesh (JALTAB) and Japanese Universities Alumni Association in Bangladesh (JUAAB)
