



Government of India

**India-Japan Memorandum of Cooperation in the Field of  
Japanese Language Education in India  
Ministry of External Affairs & Embassy of Japan**



Government of Japan

**Online Teachers' Training Course A (360 hours)  
Application Instructions**

Attachment 1  
**Outline of the Course**

1. Course Title: Online Teachers' Training Course A (360 hours)
2. Purpose: Training and/or retraining Japanese language resource persons, with focus on Kyoan making and nurturing high-level Japanese language teachers, who wish to become Japanese language teachers capable of training all levels of students, from certificate, diploma to regular Bachelor and Master courses.  
Target: To acquire the ability to prepare Kyoan and teach Japanese, primarily at beginner but also higher level. (Total number of Kyoan to be prepared:15)
3. Eligibility Qualification: Those who hold a bachelor's degree and have JLPT/NAT-Test N3 level or proficiency of N3 level. Desirable qualification is N2 level.
4. Duration of the Course:  
Total 360 hours [34 weeks, 3 weekdays (9:30-16:30)]  
**1st Module: 120 hours [ 1st August-25th September: 9 weeks]**  
**2nd Module: 120 hours [6th October - 9th December: 10 weeks]**  
**3rd Module: 120 hours [15th December - 26th February: 11 weeks]**  
The course is divided into 3 modules, the duration of each term is approximately 10 weeks. Though not recommended, if unavoidable, a participant can exit the course after 1st or 2nd Module and rejoin the next Module in the next or next to next batch. Maximum duration to complete the 3-Module course is 3 years.
5. Timing and Frequency of Course: Timings will be decided by the Coordination Committee for every course; Frequency will be at least once a year.
6. Number of trainees: Maximum 35 per batch
7. Certification: Ministry of External Affairs and the Embassy of Japan
8. Textbooks: The main text book will be Minna no Nihongo. Other reliable teaching materials will be extracted from books, such as Japanese official school textbooks will be used as supplementary material to introduce (i) Japanese work practices and (ii) Japanese culture, history, society etc. in Japanese respectively.
9. Course details:

### **Module 1:**

Title: Kyoan Making 1 (Minna no Nihongo-I)  
Period: **60 hours**  
Contents: Creating 3 “**kyoan** (lesson plans)”  
Objective: Prepare “kyoan” on the grammar and sentence patterns from the first half of “Minna no Nihongo Elementary I”.  
Textbook: Minna no Nihongo Elementary I

Title: Teaching Methodology (Components of Kyoan)  
Period: **30 hours**  
Contents: Creating 3 “**kyoan** (lesson plans)”  
Objective: Identify essential elements for teaching the first half of the beginner level and develop the skills to create an effective “kyoan”.  
Textbook: Minna no Nihongo Elementary I

Title: Test and review  
Period: **30 hours**  
Contents: Ceremony, Orientation, Test, ...etc.

### **Module 2:**

Title: Kyoan Making 2 (Minna no Nihongo-II)  
Period: **69 hours**  
Contents: Creating 3 “**kyoan** (lesson plans)”  
Objective: Prepare “kyoan” on the grammar and sentence patterns from the second half of “Minna no Nihongo Elementary II”.  
Textbook: Minna no Nihongo Elementary II

Title: Teaching Methodology (Components of Kyoan)  
Period: **30 hours**  
Contents: Creating 3 “**kyoan** (lesson plans)”  
Objective: Identify essential points for teaching the second half of the beginner level and to develop “kyoan” that help improve learners’ communicative competence in Japanese.  
Textbook: Minna no Nihongo Elementary II

Title: Test and review  
Period: **21 hours**  
Contents: Ceremony, Orientation, Test, ...etc.

### **Module 3:**

Title: Kyoan Making 3 (School textbooks)  
Period: **15 hours**  
Contents: Reading Japanese school textbooks, and discuss about the “kyoan”

- Objective: The first part of this subject focuses on reading comprehension of Japanese school subjects, while the second part is dedicated to applying this knowledge for creating “kyoan”.
- Textbook: Japanese school textbooks, etc.
- Title: Kyoan Making 4 (Free online material)
- Period: **21 hours**
- Contents: To analyse and describe free online materials.
- Objective: Introduce useful free online resources for beginner lessons and apply them for creating “kyoan”.
- Textbook: Minna no Nihongo Elementary II
- Title: Kyoan for Mock class
- Period: **48 hours**
- Contents: Create 3 “**kyoan**” and conduct mock lessons.
- Objective: Developing five lesson plans, revise them based on feedback and reflection, and conduct mock lessons to practise and refine their teaching skills.
- Textbook: Minna no Nihongo and Various Teaching Materials
- Title: Test and review
- Period: **36 hours**
- Contents: Ceremony, Orientation, Test, ...etc.
- Note: Module-wise number of hours could be changed depending on the level of the trainees.*



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