India-Japan Memorandum of Cooperation in the Field of

Japanese Language Education in India
Ministry of External Affairs & Embassy of Japan

Government of India

Government of Japan

Online Teachers' Training Course A (360 hours)

Application Instructions

1. <u>Background</u>

   (1) During the India-Japan Summit Meeting held on 20 March 2023, the two governments extended Memorandum of Cooperation in the field of Japanese Language Education in India with focus on nurturing high-level Japanese language teachers.

   (2) This course is planned and will be executed under this Memorandum of Cooperation to train new teachers, who wish to engage in teaching Japanese language as done in the past. Those who are already teaching Japanese language may also apply for this course.

2. <u>Program Outline</u>

   (1) Duration : 22 September 2023 –31 May 2024 (3 weekdays (18:30-21:30) and Saturday (10:00-17:00)

   (Detailed class schedule, will be shared at the time of start of the course. Please note that the schedule may **be modified during the course, if need be, for better output and/or due to unavoidable reasons**)

   (2) Method:

   This course will be conducted online. Preparation of internet connection and other equipment like laptop, headset and Wi-Fi connectivity (preferably regular and also mobile) should be made by the applicants. In case, the connectivity issue is found a hurdle,, the application will not be considered.

   (3) Description of the Program : This course aims at training existing as well as new teachers to enable them to acquire the ability to prepare lesson plan and teach Japanese language (beginner level to higher level). It may be noted that the course offers training in fundamental teaching methods of Japanese language and is not aimed at increasing proficiency in the language. Minna no Nihongo will continue to remain the main textbook. Other reliable teaching materials extracted from books, such as Gemba no Nihongo and Japanese official school textbooks will be used as supplementary material to introduce (i) Japanese work practices and (ii) Japanese culture, history, society, etc. in Japanese respectively.

   (4) This course will be taught in Japanese.

   (5) Number of Trainees : Maximum 35

   (6) Certification : Certificates will be issued jointly by Ministry of External Affairs (MEA) and Embassy of Japan after successful completion of the course.

3. <u>Eligibility</u>

   (1) Individuals who have Bachelor's degree in any subject and wish to work as Japanese language teachers.

(2) Individuals who are staying in India when applying, and who are in the age group of 20-60 years.

(3) Individuals whose mother tongue is not Japanese.

(4) Individuals who have JLPT N3 level or proficiency of N3 level. Desirable level, however, is N2. (JLPT: Japanese-Language Proficiency Test).

(5) Individuals who are working or studying currently are required to submit a permission letter from their work place / university by start of the course.   If one cannot submit the permission, the admission will be cancelled.)

4. <u>Fees for the Course and Assistance</u>

(1) Tuition Fee and textbook charges: Free

(2) Term-result based scholarships will be available for meritorious trainees. Further details will be provided at the beginning of the course.

5. <u>Selection Policy</u>

Screening will be made in line with the following criteria:

(1) Whether the application form has been filled correctly and if the eligibility criteria is met.

(2) Whether the applicant wishes to teach Japanese in future.

Online test and interview will be conducted to check above criteria.
* In case of lack of communication and/or response from the applicants' side during the process of selection, the applicant will be considered to be 'not selected'.

6. <u>Application Procedures</u>

(1) Application Documents:

A. Application Form: All columns in the application must be duly filled. Incomplete applications will not be considered.

B. Copy of the JLPT and University Graduation Certificate: to be uploaded

C. Valid ID Proof (self-certified copy of Aadhaar Card/Passport): to be uploaded

D. Essay (400 letters in Japanese and English, hand-written): to be uploaded

(2) Application Deadline and Submission Method:

Please apply from link below. Deadline is **20 August, 2023**.

https://forms.gle/QwNtYowrVGyhYPCs7

A. It is recommended to participate in this program from a computer with a stable access to internet.

B. The entire application form should be filled by the applicant, without assistance from others.

C. In case, you wish to make changes or add information in your application after the submission, please contact us, but not later than **21 August, 2023**.

D. Applicants will undergo an online test and interview with below schedule.
   Online written test: **26 August, 2023**
   Online interview: **1 September － 6 September, 2023**

7. <u>Notification of Results</u>

    (1)   Applications will be screened by the Coordination Committee as provided in the above-mentioned Memorandum of Cooperation and decisions will be announced by

          13 September, 2023 via email from the mail address ttc.india.office@jfindia.net

    (2)   Please note that any query in regard to the reasons for rejection will not be entertained.

8. <u>Handling of Personal Information</u>

    (1)   Your personal information on the application form will be used for screening, and evaluation procedures.

    (2)   The activity of this course may be recorded and uploaded on the internet. Cooperation and understanding in this regard is much appreciated.

9.   All the trainees are expected to follow the instructions, as given in the application form and/or as explained separately.

10. <u>Query</u>

    Queries regarding the application procedure, may be sent at ttc.india.office@jfindia.net

11. <u>Attachments</u>:

    Attachment 1: Course Outline

    Attachment 2: Course Schedule

Supported by

MHRD, UGC, JNU-HRDC, MSDE, MoCI,

MoHFW, MeiTY, and CSIR