

April 3, 2023

Tender Notice

The Japan Foundation, New Delhi, invites tenders (competitive bidding) for the following services relating to the Dismantling, Packing, Loading, Shifting, Unloading, Unpacking and Re-Installation of Office furniture, files, equipment and other materials of the Japan Foundation.

1. Procurement Details

- (1) Subject: Relocation of Goods and Services of the Japan Foundation, New Delhi
- (2) Nature of the procurement: According to the tender instructions (the delivery method of the tender instructions is as described in 3 (1).
- (3) Contract period: From the date of conclusion of the contract to May 31, 2023
- (4) Bidding method: General competitive bidding (lowest price method)

2. Qualifications for participation in the competition

- (1) The total amount of sales for the past three consecutive years must have been recorded as 40 million INR or more.
- (2) Must have worked in government moving operations (regardless of country)
- (3) Must have a track record of moving a volume of 250 CBM or more.

3. Method of delivery of tender instructions and specifications

(1) Method of delivery

Delivery shall be made by e-mail to those who wish to receive it, with the file attached. The applicants must submit the request by e-mail to the contact address given in 5 below during the application period.

(2) Application period.

Date of Tender Notice – April 10, 2023 (Mon)

(3) Questions concerning tender instructions, etc.: Refer to the tender instructions.

5. Method of tender

- (1) Date of Tender Notice: April 3, 2023 (Mon)

(2) Period for delivering tender instructions: Date of Tender Notice - April 10, 2023 (Mon)

(3) Bid submission period: April 14, 2023 (Fri), 10:00 am to 5:00 pm

(4) Submission method

Original documents must be submitted within the specified time (10:00 am to 5:00 pm).

The same documents also be sent separately by e-mail to the person in charge: Toyomaru/Naito (tender@jpf.go.jp)

(5) Notification of results

The Client (The Japan Foundation, New Delhi) will make the final decision based on the prices in the submitted quotations.