

**-Application Instructions for Teachers' Training Course A (360 hours) -
At the Japanese Language Teachers' Training Centre
under
India-Japan Memorandum of Cooperation in the Field of
Japanese Language Education in India
Ministry of External Affairs & Embassy of Japan**

1. Background

- (1) During the India-Japan Summit Meeting held on 14 September 2017, the two governments signed a Memorandum of Cooperation in the field of Japanese Language Education in India, which provides to establish Japanese Language certificate courses in 100 universities/colleges/institutions and train 1,000 Japanese language teachers, within 5 years. Teachers who will undergo training are expected to engage in Japanese language education at different institutes, including at Science and Engineering universities in India.
- (2) Under this agreement, the Japanese Language Teachers' Training Centre has been established for achieving this goal. A Coordination Committee, comprising of members from MEA, MHRD, UGC, MSDE, MoCI, MoHFW, MeiTY, CSIR and DEA from the Indian side, and the Embassy of Japan and the Japan foundation, New Delhi (JFND) from the Japanese side, is responsible for its day-to-day operation.
- (3) This course is planned and will be executed under this memorandum of cooperation to train new teachers, who wish to engage in teaching Japanese language. Those who are already teaching Japanese language may also apply for this course.

2. Program Outline

- (1) Duration : 21 January 2018 - 12 April 2019 (Mon - Fri, from 9:30 to 16:30)
- (2) Course Venue : The Japanese Language Teachers Training Centre
UGC - Human Resource Development Centre,
Jawaharlal Nehru University, New Delhi - 110067
- (3) Description of the Program : This course aims at training new teachers to enable them to acquire the ability to teach Japanese language (beginner level). Please note, fundamental teaching methods will be taught in this course. And, this course is not meant for improving one's Japanese language ability.
- (4) This course will be taught in Japanese.
- (5) Number of Trainees : Maximum 30
- (6) Certification : Certificates will be issued jointly by MEA and Embassy of Japan after successful completion of the course.

3. Eligibility

- (1) Individuals who have bachelor degree in any subject and wish to work as Japanese language teacher.
- (2) Individuals who are staying in India when applying, and who are in the age group of 20-60 years.
- (3) Individuals who have JLPT N3 level proficiency or above of. (JLPT: Japanese-Language Proficiency Test) Individuals who have appeared for the JLPT N3 in December 2018 may also apply. However, continuation with respect to admission will be subject to passing the December 2018 JLPT N3.
- (4) Individuals who are mentally as well as physically strong enough to maintain attendance in the course.

4. Fees for the Course and Support System

- (1) Tuition Fee and textbook charges: Free
- (2) Term-result based scholarships will be available for meritorious trainees. Further details will be provided before the start of the course.
- (3) For those participants who come from outside Delhi, , following support will be provided:
 - A. Round-trip transportation fee from your residential city to Delhi (Minimum distance and Maximum amount limit applicable)
 - B. Accommodation within the training centre (dormitory on double room sharing basis) will be provided, subject to availability. It will be confirmed around the time of announcing the selection results. (Breakfast and dinner included.)

Those who wish to avail the above support should fill out the relevant items on the application form.

5. Selection Policy

Screening will be made in line with the following criteria:

- (1) Whether the applicant has correctly filled the application form and if the applicant meets the eligibility criteria.
- (2) Whether the applicant wishes to teach Japanese in future.

6. Application Procedures

(1) Application Documents:

- A. Application Form: All columns in the application must be duly filled. Incomplete applications will not be considered.
- B. Copy of the JLPT and Graduation Certificate
- C. Valid ID Proof (self certified copy of Aadhaar Card/Passport)

(2) Application Deadline and Submission Method:

Scanned copy of application and ID proof must be submitted by email at the email address given below, by **31st December 2018**:

query@jfindia.org.in

(3) Points to be noted:

- A. Please type in MS-Word format or write with a ballpoint pen clearly in blue or black ink, printing clearly in block letters. But for the essay in Japanese and its translation in English, you must write by hand.
- B. The entire application form (except translation and the question section [4.]) should be filled **in Japanese** by the applicant, without assistance from others.
- C. Once submitted, the Application and Supplementary documents will not be returned. Please make sure to keep a copy for yourself before submission.
- D. In case, you wish to make changes or add information in your application after the submission, please submit the same as soon as possible, but not later than **31st December 2018**.

7. Notification of Results

- (1) Applications will be screened by the Coordination Committee and decisions will be announced by **8^h January 2019** via email.
- (2) Please note that any query in regard to the reasons for rejection will not be entertained.

8. Handling of Personal Information

- (1) Your personal information on the application form will be used for screening, and evaluation procedures.

(2) The activity of this course may be recorded and uploaded on the internet. We appreciate cooperation and understanding.

9. All the trainees are expected to follow the instructions, as given in the application form and/or as explained separately.

10. Attachments:

Attachment 1: Course Outline

Attachment 2: Course Schedule